



STATE LIBRARY RESOURCE CENTER
OVERSIGHT COMMISSION

March 19, 2019

EPFL Central Library

10:15 a.m.

Minutes

Attendees:

Miryam Chumpitaz-Karlowitz; Michael Gannon; Darcell Graham; Elizabeth Hulett; Gordon Krabbe; Sharan Marshall; Dana Newman; Ryan O'Grady; Irene Padilla; Tamar Sarnoff and Wesley Wilson. Laura Hicks and Paula Miller via Hangouts.

Call to Order:

The meeting was called to order at 10:15 a.m.

Welcome and Introductions:

Ms. Marshall welcomed all members to the meeting.

Approval of Minutes:

Upon motion (Mr. Gannon), and second (Ms. Hulett) the minutes from the January 15, 2019 meeting were approved.

SAC Report:

Mr. Gannon reported that the SAC group hasn't met yet. Ms. Graham announced that SAILOR concluded negotiations last week and 3 vendors were selected: ProQuest Heritage Quest, Mango Languages and Gale. They will be available beginning July 1, 2019. Regarding the task force on cyber security, Ms. Sarnoff said that the team would meet quarterly.

Financial Report:

*(For the full report, please refer to the **Expenditure Report for the Quarter Ending 12/31/18**)*

Mr. Krabbe said that the databases will cost more than budgeted, but savings on Sailor will be used to cover them. The additional cost will be able to be sustained in next year's budget thanks to the increase in SLRC per capita funding.

FY 2020 Budget Review:

*(For the full document, please refer to the **FY2019-FY2020 Budget Comparison**)*

Mr. Krabbe directed the members to the budget comparison document in their folders. The total budget is increasing \$305,329 of which \$86,346 is for Sailor. Most of the increases and decreases indicated will be related to inflation and movement of staff between departments. Mr. Krabbe added that next year we will have a full year of the new Teen Center in operation including an additional four staff member. The draft FY 2020 budget will be presented for review and approval by the Commission at the May meeting.

FY2019 Annual Plan Update:

*(For the full report, please refer to the **FY2019 SLRC Annual Plan, March Update**)*

AWARENESS



- Maryland Interlibrary Loan (MILO): Ms. Graham reported that MARINA released a new staff portal in February. MILO manager has been working with individual library systems to implement some of the changes. Ms. Graham said that they are looking to have an RFP about transshipping and delivery routes from J. Huber and Associates in April, but need to engage the consultant first to start the study. Other vendors will be engaged. Ms. Padilla said that a committee would be good for statewide representation. Ms. Graham will send email to look for libraries interested in participating.

- Maryland State Depository & Distribution Program (SPDDP): Ms. Graham said that this team is looking at the needs of the participants. Systems are changing dramatically and there are limitations on space, and there are a lot of inquiries on electronic only participation. Ms. Graham said that they are looking to expand participation to give libraries the option to get both or one. Group is also talking about working more with Digital Maryland, since both teams use the same software platform. There is potential for some outreach together.

- SLRC Conferences:

* SLRC Spring Conference takes place on April 9. Keynote is Jessi McCarthy from the Newseum and will talk about Designing Public Media Literacy Program. Social Worker in the Library is one of the classes for the day. CASD and SLRC staff will offer *An Introduction to SLRC Services*. LBPH will provide a class for *Mission Creep and Burnout*, as well as an introduction to Newline (resource from the National Federation of the Blind.)

* Annual Genealogy Lecture Series: Annual lecture was held on March 16 and featured Diana Southard. It had 140 attendees and focused on genetic genealogy. It also gave an opportunity to the attendees to meet with Ms. Southard personally on March 15, and provide one-on-one support.

- Outreach to public libraries and public school communities:

* SLRC Programs: Mr. Wilson said that Southern Maryland requested a lot of programs this year. Fake News was very successful in Mill Creek Middle School (Calvert County), where it had more than 200 students attending. There are new programs like *Maryland on Vacation: Unwinding in the Free State 1875 to 1952*, and *Next Step: Using Technology to Share Your Family History*, among others. Mr. Wilson announced that on summer, there will be a launching of genealogy databases and online genealogy research.

* Ask-Us-Now!: Publicity continues. There have been positive comments to the drop of the transcript review. Mr. Wilson said that he will wait for the decision of the committee on term of the AUN longevity.

DIGITAL INCLUSION

- Digital Maryland: Manager Linda Tompkins-Baldwin continues adding new partners and projects. Ms. Graham said that OCLC no longer hosts the Pratt (or any other institution) servers, so Ms. Tompkins-Baldwin has been working on the transition into the hosting environment along with her new project manager. They are also looking into responding to the SLRC survey, and plan to incorporate scanning index.

- Outreach: Mr. Wilson said that the monthly presentation in Catonsville Commons (Baltimore County) continues. Ms. Vivian Fisher, manager of the African American Departments, has been aggressive in getting information out on what is available through her department. Mr. Wilson mentioned that he is looking to update the training catalogue into an electronic format rather than paper.

The Grants Collections is moving to the Business, Science and Technology department. This unit has been very active in doing fundraising and crowdsourcing around the state.



The Genealogy Circle has done something on self-publishing both online and in print. Their final meeting will cover preservation.

STAFF DEVELOPMENT AND TRAINING

Mr. Wilson referred the members to the list of programs and workshops in their packets. The Leadership Development Workshop had a third presentation for SMRLA (Talbot County Free Library.) Mr. O'Grady and Mr. Jewitt did a lot of research, identifying 6 or 7 areas for leadership growth and talking to the library system about its interests. A tool kit was developed, and provided to participants both in paper and digital.

Ms. Graham said that her team wrapped up training on Contaminated Materials, after reaching the four corners of the state. The last one was held on January 22 at Harford County. She will work with Mr. Gannon and his staff to do individualized trainings possibly for Montgomery and Prince George's counties, and will take other requests. Chelsea Shockley will do a session at the Spring SLRC Conference.

SLRC Youth and Family Survey: Mr. Wilson directed members to Appendix 2 with responses to the survey. A discussion ensued.

Ms. Padilla asked about the Workforce Development. Mr. Wilson said that DLLR was staffing it, this is part of a initiative that DLLR had with the Pratt for several years. DLLR recognized early on the importance of libraries into the process, and an MOU was signed for workforce at Central. Tracy Queen will bring staff to provide services to veterans, expungement services, basic job searching and career service. Ms. Padilla said that this is a major accomplishment.

Entrepreneur Academy: Mr. Wilson explained that DLLR plays a role as well as SBA and SCDC. The kick off was a week ago and 180 people applied, with a long waiting list too. EPFL and BCPL staff have talked about a second cohort, given the success of the first one. Mr. Wilson said that what is being learned in this program about how to build a program internally and how to get involved with their partners, will be important for public libraries in Maryland. This has been incredibly successful because EPFL and BCPL have worked together and through partnerships from each library. Ms. Marshall congratulated both Ms. Miller and Mr. Wilson on the success of this program.

FY2020 Annual Plan Draft

The draft was presented by Mr. Wilson and Ms. Graham. Commission members will review for approval in our next meeting.

Renovation Project Update:

Mr. Wilson shared with the SLRC Commission Members a presentation with pictures of the current construction work in different areas. ARLOC will be moving back to Central in Spring.

Meeting Adjournment:

The meeting was adjourned at 11:44 a.m. The next meeting is scheduled for May 21, 2019 at the Enoch Pratt Free Library, Orleans Street branch.

*Submitted by
Miryam Chumpitaz-Karlowitz*