

**SAILOR Advisory Committee
Meeting Minutes
October 12, 2006
State Library Resource Center**

Attendees:

Tom Hehman, Chair, Audra Caplan, Jim D'Arme, Doug Gray, Kathleen O'Connell, Irene Padilla, Stuart Ragland, Ann Smith, Greg Talley, Pat Wallace, Michael Walsh, Gavin Brown

Welcome and Introductions

Tom Hehman was introduced as the new Chair of the Committee, replacing Micki Freeny. Audra Caplan and Jim D'Arme were welcomed as new members.

Approval of Minutes

The minutes from the June 14, 2006 meeting were approved.

Sailor Network Report (Michael Walsh)

See attached report.

Greg Talley mentioned that MSDE is working with DBM to develop remote access to electronic data if the connections to 200 W. Baltimore St. are unavailable due to a disaster. He asked about Sailor's plans for disaster recovery. Mike Walsh indicated that Sailor has built priorities for access to the system in the case of such a problem.

Doug Gray suggested that we look at the future of video conferencing in the State (over the Internet). MSDE is testing links with Baltimore City and the Smithsonian Institution. Greg mentioned that Verizon is still investigating video conferencing options.

Committee members requested a 'big picture' presentation that will more thoroughly explain the Sailor network.

Sailor Budget Process

Gordon Krabbe explained that generally budget increases from fiscal year to fiscal year are in the 4-5% range. The SLRC budget is flat funded at \$1.85 per capita. Population increases have meant a 1% or less increase in the budget over the past few years. Difficult decisions must be made to afford current or new services. Staff is in the process of building budget scenarios. They recently asked MAPLA attendees to rank services in priority order. They will also ask the attendees at the Stakeholders Group meetings to do the same. Wesley is cross training staff to prepare for cost savings due to attrition (EPFL does not want to lay off any staff). They are taking advantage of economies available through advanced technology and telecommunications.

Sailor will probably need more funding rather than being an area that will give up funding. SLRC staff will bring forward FY08 budget issues as they relate to Sailor at

future meetings. The issue of offering early retirement packages as an incentive would have to come from the State as staff are members of the State Retirement System. E-rate is an unpredictable funding source. EPFL will be formulating the FY08 budget during October & November 2006. They will report back to the committee at the December meeting.

Directors' Requests

There were no Director's requests.

Other Business

Statewide Database Committee

Responsibilities

At its April 13, 2006 meeting, the Sailor Advisory Committee (SAC) created the Statewide Database Subcommittee to coordinate the acquisition of statewide databases purchased with SLRC per capita funding and through the Maryland Library Consortium (MLC), a partnership between MDK-12 and Public Libraries (MPLERC). This subcommittee will report any recommendations or suggestions to SAC.

The committee will work with the Maryland Public Electronic Resources Librarians (MPERL), Sailor Operations Center (SOC), designated SLRC staff, and representatives from the MLC and MPLERC.

The MLC, MPLERC and Sailor rely on recommendations from the MPERLs when making decisions about statewide consortia buying. The MPERLs guidance is based on the consensus of electronic resource librarians across the state.

Beginning in FY2007, the Statewide Database Subcommittee will make recommendations to the Sailor Advisory Committee. All contracts that were up for renewal May – August, 2006 were to be reviewed at the June SAC meeting.

Membership

Audra Caplan has agreed to chair this committee. Committee membership will include representatives from the MLC and MPLERC (public and school libraries), MPERLs, SOC, and designated SLRC staff.

A meeting will be scheduled with Audra, Pat and other SLRC staff to discuss this in more detail.

Sailor Project FY2006 Fourth Quarter and Annual Report (Stuart Ragland)

See attached report.

