Sailor Advisory Committee

Poe Room, EPFL, Central / SLRC
April 16, 2015
10:15 a.m.

Present: Daria Parry (Chair); Wendy Allen; Dennis Nangle; Stuart Ragland; Mike Walsh
Virtually: Vicki Cone; Elizabeth Hulett

Welcome (Daria Parry, Chair)
Daria wished everyone Happy National Library Week
Vicki Cone agreed to be note taker

Approval of Minutes – February 19, 2015
As there was not a quorum approval of minutes was postponed.
Dennis confirmed that the fourth bullet in his MSDE update in the February minutes was correct at the time.

Sailor Network Managers Group (Stuart Ragland)

Stuart mentioned highlights from the April Meeting report found at http://www.sailor.lib.md.us/uploadedFiles/sailor/committees/snmg/snmg-min/fy2015min/SNMG-meetingnotes-07apr2015.pdf. He explained that over the past 20 years the focus of the group has changed. The group is considering how to increase participation. One suggestion is to decrease the number of meetings from five to four to reduce the amount of time members would be out of the office. Another is to change the name to reflect the fact that the group offers IT staff a place to share even if their library is not part of Sailor. This is something that the group, since it is ad hoc, could probably do without going through a formal approval. The SAC members think this is an idea that will increase engagement and energize the group.

Daria asked about maintaining 3-D printers, and Stuart mentioned some of the issues such as not picking them up while they are running.

Sailor Network Report (Mike Walsh)
Fiber Update

Bay Country/Easton Utility/Maryland Broadband installing fiber services to the northern Eastern Shore sites. Sites:
- Centreville/Queen Anne's.- fiber installed
- Chestertown/Kent - awaiting Verizon pole permits
- Easton/Talbot - fiber installed, need to schedule downtime to move equipment to computer room
- Cambridge/Dorchester (Connect to Comcast)

Comcast is increasing bandwidth at SOC/SLRC and Cambridge - 2G to 3G - scheduled for 4/20

SOC is planning increases in bandwidth at:
- Harford/Belcamp – 100 Mbps to 150 Mbps
- Frederick/Frederick – 50 Mbps to 100 Mbps
- Anne Arundel/Annapolis – 100 Mbps to 150 Mbps
- Montgomery/Rockville – 200 Mbps to 250 Mbps
- Baltimore/Towson – 200 Mbps to 300 Mbps

SOC will begin upgrades and should be complete summer, 2015.

Wireless Network
Southern Maryland - SOC turned over five (5) jointly managed wireless sites to Calvert County.

Eastern Shore - Upon installation of fiber on the northern Eastern Shore sites, SOC will begin retiring the wireless sites. 2 sites identified so far. SOC will contact state and county tower owners.

Relais/MARINA Update (Wendy Allen)
The MARINA user group meeting will be held on April 24, and approximately 24 people are registered.

Howard County is hoping to make a change so that if they have only 1 copy of an item it will not show as available in Marina.

The location for MILO deliveries will be changing and Wendy wants to speak to Irene before she informs library directors.

Budget Report – (Wendy Allen)
The FY15 budget is where it should be for this time of the year. Expenditures for databases will occur at the end of the fiscal year. There was an unexpected expense because of a mold problem, and the budget is being reviewed to see if any adjustments will be necessary. The draft FY16 budget will be discussed at their May meeting.

SLRC Commission Report (Daria Parry) – March 19, 2015
Daria shared highlights from the report. AskUsNow! was featured on WYPR. Their statistics were down slightly in January but up slightly in February.

The renovation project is proceeding. Once the Wi-Fi is realigned in the space, staff will be able to answer their phones via VoIP on their iPads.

Other highlight: the March 18 conference was a rousing success, state documents are continuing to be harvested, CLCM documents are being housed, research tools are being used for analytics, and new collections are being added to Digital Maryland.

SLRC's leadership and collaboration continues with the featured fingerplay of the month, workforce development, MARINA Users Group and so much more.

MSDE Updates: (Dennis Nangle)
Dennis reported for Irene. There were 3 vacancies, and one person has been hired to take on the duties for those 3. Another person has been hired and will work 2 days (35%) on the MSDE floor. There have been a lot of good applications for the LSTA Grant Coordinator position. The new financial person who is being shared with other divisions is adjusting. The Library for the Blind Branch Chief should be filled soon. They are hoping for approval of a marketing and outreach position.

The budget will soon be trimmed 2%. They have 30 refurbished laptops they can give to the counties and plan to support a Family Coding Club with the laptops.

There was discussion about similar programs that other libraries are offering to provide possibilities for youth to discover computer opportunities. Harford

County is using kits from England with blocks (no computers) to demonstrate coding logic. Libraries are looking for more ways to partner with out-of-school STEM programs.

Other Business
Wendy reported that they are at the end of the second year with the Sailor databases. They are meeting with Lyrasis to work out what to do after the third year and hope everything will be in place by the end of December. EBSCO introduced a new interface called Explora and several libraries have linked to it to allow their patrons to preview it.

Dennis told us that MAPLA has an e-rate consultant who is doing a needs assessment and will help them get feedback and learn how to get the most from the e-rate program.

Adjourn
The meeting was adjourned at 11:05 a.m.