Attendance: Daria Parry, Stuart Ragland, Jim Gillispie, Michael Walsh, Liz Sundermann
Virtually: Beth Thoms, Jennifer Falkowski, Elizabeth Hulett, Carla Moore

Welcome (Daria Parry, Chair)
Call to order, and welcome Liz to the group

Approval of Minutes – December 15, 2016
Motion: Beth Thoms
2nd: Carla Moore
Approved.

Sailor Report (Stuart Ragland)

2nd Quarter Report – stats are down across categories. Wendy stated that we have all new interfaces, so they're trying to dig in to them to see why the stats are down. Master File Premier may be the culprit or it may be a fluke. She would like to wait until Q3 to see if the trend continues.

Rosetta Stone stats will be available next month.

MDLIBTECH (Stuart Ragland)

No meeting since December.
Next meeting will be at Prince George's Memorial Library, Laurel Branch– March 7, 2017

SAILOR Network (Mike Walsh)

Mike is putting out a bid for new ISPs.

Washington County Public Schools (WCPS) wanted to come back to SAILOR. WCPS gave Sailor only a one day notice of the change. WCPS required 150 mbps which is 50% of the current bandwidth to the county; which caused everyone to move to a crawl. WCPS is currently limited to 50 mbps, which they are not happy with. Michael Walsh has informed the local library director, Mary Baykan of the situation. Sailor Operations Center (SOC) has ordered an upgraded circuit, which will relieve the bandwidth issues. However, the upgrade is complicated and will take time because the path goes through Comcast and other providers. He is looking into different vendors.

Otherwise it has been quiet.

Relais/MARINA Update (Wendy Allen)
Relais has been purchased by OCLC. OCLC has stated that the platform will remain the same for now. All of our staff and customer service reps will remain the same for at least the next few years.

There is a Relais user group that meets monthly that has been very involved with the development of the product, so they are drafting a letter to OCLC to request that this relationship be retained.

Some of the members are concerned, because we are in the final year of our contract, and it may be that OCLC will want to raise the price. OCLC offers a similar product with some more features that is quite a bit more expensive. There are also concerns about OCLC's level of customer service, but they have assured everyone that the service will stay the same for now. Both Navigator and VDX platforms are being migrated to the Relais platform.

An enhancement request has been submitted to Relais to limit Marina requests per customer.

Jennifer Falkowski said that she has a ticket open in perpetuity about "available locally" not working. It seems that as soon as it's resolved in one location the problem begins at a different location. Wendy will investigate.

There is a new Discovery user interface group for Relais/OCLC products, and Emma from MILO is a part of the national group.

Relais is working on allowing customers to search Marina before logging in.

Renovation Update (Wendy Allen)

10,000 periodicals moved to ARLOC. Next phase will be 1st stack – all materials have been moved from the 1st stack to the 2nd and 3rd stack. Scaffolding installed on the north side of the building. Windows on the north side are being replaced. Moving forward with some aspects of phase 2, primarily Central Hall. Circulation has moved to BST. Security and other staff are directing customers.

Collections and Access Services Division and SLRC Update (Wendy Allen)

Rosetta Stone: A meeting was held in December with EBSCO, Irene, Gordon, Kathy, etc., to discuss IP access to the schools. Library stance was that kids are using their public library cards, so no rules were being violated. EBSCO has reduced the dollar amount of the price of the resource because they can't give IP access to the schools due to their business model – they

have another product they'd like to sell to schools. Elizabeth Hulett remarked that the schools need to be removed from our per capita cost. Jennifer wanted to know why students couldn't geo-authenticate. Jay tried this and found a workaround, but the workaround was really going in through SAILOR or public library's websites. It might have to do with how the school's proxies work.

Digital Maryland is co-hosting a newspaper conference.

SLRC has had 100 years as a federal repository, 35 years a state repository – looking for ways to celebrate.

Upcoming SLRC conference March 15, 2017.

SLRC Financial Report (Wendy Allen)
- Submitted by email prior to the meeting (see below)

Handed out at SLRC Commission meeting in January. Spent a small amount of SLRC allotment. SAILOR and systems often get spent during 4th quarter, which can make it seem like not much is getting spent during the first quarters. There will be savings at SLRC and in the Regional Information Center due to vacancies.

Gordon will contact DLDS for reallocation for surplus of funds should one occur.

SLRC Commission Report (Daria Parry)

Gordon gave the SLRC Commission the FY18 budget – $10 million was requested for SLRC. He is feeling cautiously optimistic.

SLRC - Strat Plan retreat will take place on March 13th and 14th. Various segments of the library community will participate – participation is by invite.

Many people went to Annapolis for library legislative day. Directors talked with elected officials about the DLDS to move from MSDE bill as well as the EULA bill.

The AUN webpage has a new homepage with a cleaner, more modern user interface.

Daria invited group to look at SLRC report on SLRC.info - there are pictures of the renovation and it's a good resource

Update On Database ROI – J. Falkowski; S. Ragland, W. Allen

Wendy Allen stated that it has mostly been Wendy Allen, John Damond, Stuart Ragland and Kathy who have been looking into this.

Irene asked SAC to look at databases annually. Wendy and John Damond and Kathy and Stuart looked into this. $8.36 per article was the previously stated value. Kathy has done research using the EBSCO report center. She found out from ILL how much getting an article would cost, how much it would cost if you purchased the journal yourself, and other sources.
Based on her calculations, the new estimate for the average cost of an article is $22.

She created a spreadsheet – top 34 journals had 50% of all retrievals.
Just 5% of the titles make up 85% of articles retrieved.

Wendy will send out the spreadsheet.

We viewed spreadsheet. Stuart will use the spreadsheet to do the math and send a report to Irene.

Later that day, Wendy sent the spreadsheet to the SAC Discussion List.

DLDS Update (Liz Sundermann)
Dennis Nangle has left DLDS to work at IMLS

Liz Sundermann, the Data, Communications, and Services Coordinator at DLDS will take his place at SAC meetings. Stuart will add her to the SAC Discussion List.

Irene is planning to fill Dennis's position and has filed paperwork with MSDE.

Liz will send the group a list of who currently has responsibility for what at DLDS.

Other Business

Next Meeting: April 6, in the SLRC Annex again. Everyone is available except for Carla

Adjourn
Motion: Jim Gillispie
2^(nd): Beth Thoms
So moved.

Copy of SLRC quarterly expenditures fy 17 2nd (Commission) [Compatibility Mode] - Excel

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Narrative:

The Library has spent approximately 36% of the SLRC grant as of 9/30/17. There are no significant variances to report at this time however there are several important notes. First, no Sailor database costs are included as of the second quarter as most of the anticipated $660,000 in costs will occur late in the fiscal year. Another timing note is that much of the Sailor and Systems maintenance and equipment purchases occur in the fourth quarter which explains the percentage of budget expended. We anticipate savings in Executive Direction and the Regional Information Center due to vacancies in those areas. At the end of the third quarter, we will contact DLDS to seek a reallocation of surplus funds beyond the 10% variance permitted by the MOU.

State Library Resource Center
FY 2017 Budget
Expenditure Report for the Quarter Ending 12/31/16

	Salaries	Benefits	Contractual Services	Supplies	Materials & Equipment	Total	% of Budget Spent
Executive Direction	61,989	9,434	2,070	541	154	74,188	36%
Human Resources	46,898	10,008	2,286	26	-	59,218	48%
Administrative & Fiscal Services	63,109	11,199	1,157	195	-	75,660	39%
Exhibits, Programs, Printing	36,296	7,607	4,600	516	-	49,019	47%
Facilities Management	63,951	18,544	746	204	-	83,445	44%
Collection Management	103,009	29,242	6,761	2,640	5,651	147,303	42%
Systems Management	60,938	16,986	19,093	2,533	-	99,550	27%
Delivery Services	24,350	6,902	10,075	1,650	-	42,977	39%
MILO	141,700	44,402	26,371	2,950	73,062	288,485	49%
Public Services (non 100% funded departments)	412,286	96,652	5,065	304	192	514,499	39%
Building Services	249,925	75,700	223,196	26,680	1,400	576,901	40%
Regional Information Center	5,160	861	-	-	812	6,833	27%
Sights & Sounds	33,143	7,703	887	91	7,639	49,463	30%
Sailor	146,520	31,599	352,391	245	39,846	570,601	22%
Public Service Materials (non 100% funded departments)	-	-	-	-	143,267	143,267	52%
State Documents	69,558	12,341	-	116	-	82,015	41%
Collections and Access Services Management	30,245	11,946	910	118	-	43,219	41%
Resource Delivery (Circulation, Stacks & Shelving)	83,995	18,704	93	437	-	103,229	47%
Courier Services	17,227	10,112	63,270	2,859	-	93,468	48%
Maryland Department	178,730	39,577	669	910	1,791	221,677	44%
African American Department	138,339	29,954	11	620	5,972	174,896	43%
SLRC Management Office	24,832	3,405	87	14	-	28,338	44%
Digitization	27,920	7,427	338	102	1,336	37,123	36%
Web Management	52,817	17,751	2,810	215	6,968	80,561	35%
	2,072,937	518,056	722,886	43,966	288,090	3,645,935	36%