



**Sailor Advisory Committee
June 16, 2023**

In Attendance: Michael Brown; Jim Gillispie; Ed Goyda; Miriam Heard; Maddie Hines; Michael Johnson; Bob Kuntz; Paula Mitchell; Carla Moore; Tamar Sarnoff; Liz Sundermann-Zinger; Shane Williams; Candice Zhu

Call to order (Daria Parry) – 10:04 AM

Changes / Additions to the Agenda

Welcome and Recognitions (Daria Parry)

- Welcome to new member - Miriam Heard
- Reappointments – Maddie Hines, Bob Kuntz,
- Farewell to Jim Gillispie, Thomas Vose and Charles Spalding

Approval of Minutes – January 19, 2023

- Motion: Bob Kuntz
- Second: Ed Goyda
- Discussion: None
- Approve: All

MSLA Announcements (Tamar Sarnoff)

- Update on the Statewide Blueprint and Futures Conference

The Futures Conference was very successful, most pertinent to this group is that there was a Digital Equity Component. The result of the Statewide Blueprint meeting we came up with topics which we can all collaborate on for the next three to five years. We have an AI component and Warehouse model, for example.

- Other

At MSLA, we have been really delving into statewide Broadband issues, but realized that the Agency does not really have the capacity. So, we are looking toward the Office of Broadband to address those larger issues.



State Broadband Committee Report (Carla Moore)

- Carla reported on the Oct. 12, meeting.
- ¹[Office of Statewide Broadband Committee –](#)
- **In April they reviewed current programs:**
- Connect Maryland: Network Infrastructure
Fund broadband Infrastructure Deployment
- Neighborhood Connect
Funds expansion of existing broadband networks into neighborhoods lacking service
- Connected Communities
Funds networks that provide free or very low-cost service to covered populations
- Digital Inclusion
Funds education related programs to expand the use of broadband
- Maryland Emergency Broadband Benefit
Provides up to a \$15 per month subsidy to eligible subscribers for broadband service

Upcoming Programs

Programs expected this summer

- Broadband for Public Housing
Will provide funding to wire public housing units lacking a broadband connection
- Broadband for Difficult to Serve Premises
Will provide grants to counties to help individual properties lacking broadband due to excessive costs for deployment
- Plus a second round of device grants

Broadband Equity Access and Deployment (BEAD)

- \$42.5 Billion program being managed by the Federal Department of Commerce, National Telecommunications Information Administration (NTIA)
Each state will receive a minimum of \$100 Million
Final amounts will be determined by a ratio of the number of unserved locations in the state vs. the US
- Requires a broadband plan with a 5-year implementation plan
- MD received \$5 Million to create and implement the plan
- Requires community outreach and engagement
- Requires a workforce development plan

¹ The Office of Statewide Broadband's mission is to ensure that every Marylander has access to broadband services, regardless of their ZIP code. To help accomplish this goal, the state will partner with the private sector and local jurisdictions to reduce, and eventually eliminate, the number of communities and residents being underserved by the current internet infrastructure.



Timeline

Planning begins in 2023
With implementation in 2025

Anchor institutions are included in this funding.

State Library Resource Center (Liz Sundermann-Zinger)

- MOU update
MOU process in the final stages. Approved by MLSA Board, June 14. The City budget is not finalized. So can't bring the MOU to the Pratt Board.
- SLRC Digital Presence Plan (Liz Sundermann-Zinger and Candice Zhu)
Met with Candice's team – Sailor will be incorporated into SLRC.info. Made some minor adjustments to the site like taking out duplicates. Will need to meet to look at major changes. Will conduct a user study with librarians and will make sure to add reciprocal sites like MSLA and MLA.
- Other updates
 - SLRC Conf. Creating Safer Spaces- Very successful
 - Coming up – The Circulation and Support Staff Conference in August
 - Gordon has announced his retirement. He is leaving in September.
 - Kenny Clash will shift roles and become the COO.
 - No immediate plans to recruit a CTO
 - Head of HR also retiring

Sailor Updates/Issues – (Candice Zhu and Mike Brown)

Discussion why SLRC Folks are not getting SAC invitations – Candice pointed out that it may be G-Suite issues blocking the invitations. She will undertake further investigation.

Bandwidth upgrades in process – Hagerstown, Harford, Worcester, and Montgomery. All work will require a Baltimore circuit. The Harford upgrade was particularly tricky. No sooner had they been upgraded them, then in rapid succession, the bandwidth reached our threshold, and we had to upgrade them again. (Daria thanked Mike B. for that).

ESRL data center moving from Wicomico to the building they are in. MD Coalition fiber from Cambridge. May need another upgrade in Cambridge and Baltimore.

Secondary POP is still in process. It's a detailed project.

GA4 – Switched over for all reporting. The difference between UA and GA4 are minor.



A new Linux version released. Going through all of the Linux servers. Not seeing too much impact. Candice will send heads up if she notices an impact.

Sailor Customer Service (Shane Williams)

- Ticketing System Update
 - Training for Solar Winds platform.
 - Response time to closing tickets is good.
 - Now engaged in cross training the team.

Marina Resource Sharing (Paula Mitchell)

- Delivery Study – Completed. Testing recommendations. Capacity of vehicles was not factored in the original study. So we are addressing this.
- Starting next FY will be able to provide direct MILO delivery to the Regionals, and most triumphantly southern MD.
- SMRLA doing a delivery study.

Circulation Conference – Aug 22 (virtual) and 23 Tour all the MILO spaces. Proposals are still being accepted. Spread the word.

Digital Maryland Update (Michael Johnson)

- From the Page – Crowdsourcing transcription of the Reginald F. Lewis Museum Ledger Books – Have had two ledgers from Mutual Benefits Society. 25% complete on one, and 30% on the other.

The owner of the Mutual Benefits Society building was selling it and had a basement of artifacts. He had us go over, and we discovered a treasure trove. The Reginald F. Lewis Museum will hold it, but we will continue to digitize.

We had a good Q3. Added 10 brand new collections, with 15,000 individual items added

New project. 36 of our collections now have a download button added. We will be able to get better data to see how many items are downloaded.

Next step we will communicate with our partners, because we need to update rights statements, etc. Need to have all legal in place to be compliant with DPLA. Once settled those collections will also get a download button.



Sailor Databases (Michael Johnson)

- Database promotional efforts and Gale Trainers – any takers statewide?

Not a lot of requests for training, but the Gale folks are really interested in training.

They concentrate on 15-minute chunks of learning, and this is not as appealing to librarians who are seeking CEUs, but we will do more promotion of this.

The Gales databases are doing well, we are pleased with the performance of the new ones – Gale Petersen’s Test and Career Prep, Gale National Geographic for Kids, and Gale Legal Forms

Heritage Quest is up quite a bit, especially since customers must come to the library to use Ancestry.

Mango down a little bit.

[FY 22 Annual Report](#)

[FY23 Q1 Report](#)

[²FY23 Q2 Report](#)

[FY23 Q3 Report](#)

Other Business / Good of the Order

- Review of the Membership Roster – No changes
- In the process of renovating the African American Dept – New carpeting, painting, refinished furnished. 35,000 items being moved. Closed through August. Grand reopening will feature guest speakers and ribbon cutting on the 25th anniversary, Friday, November 3, 2023.

Future Meeting Dates: Tuesdays 10 AM – 12 PM – September 19, 2023; December 19, 2023; March 19, 2024; June 18, 2024

² Some statistical errors in SAILOR's second quarterly report on Mango database usage were found. Please note that an updated report has been uploaded to [the SAILOR reports site](#).



Adjourn

- Motion to adjourn – Ed Goyda
- Second – Jim Gillispie
- Approved –
- Time – 11:08 AM

Have a great summer! See you in September!