



Sailor Advisory Committee
SLRC Annex Conference Room, EPFL, Central / SLRC
December 17, 2015
10:15 a.m.

Present: Daria Parry, Wendy Allen; Mike Walsh, Stuart Ragland, Beth Thoms, Carla Moore, Elizabeth Hulett, Erica Karmes-Jesonis, Jennifer Ranck, Jim Gillispie

Welcome (Daria Parry, Chair)

Call to order and introduction of attendees.

Approval of Minutes - October 15, 2015

Beth Thoms approved, Jim Gillispie seconded

Sailor Quarterly Report (Stuart Ragland)

Reviewed highlights from the FY 16 Quarterly Report

<http://www.sailor.lib.md.us/uploadedFiles/sailor/committees/sac/reports/fy2016rep/fy2016qtr1-report.pdf>

- Database use statistics include logons via public libraries and K-12 schools.
- Top 10 Pages on Sailor Web Site note popularity of the Maryland Public Library Directory and Marina – Services.
- Web Hosting Services (WSHS) data illustrates ongoing value of service to local groups.

MDLIBTECH (Stuart Ragland)

- Brief review of history of the Sailor Network Management Group (SNMG) and its revitalization as MDLIBTECH, a forum for bringing together library based IT staff and managers.
- Dec 8, 2015 MDLIBTECH Conference:
 - 130 total attendees including 30 from Maryland academic libraries.
 - Speakers on emerging technology, patron driven tools and mobile devices, changing ILS systems, linked data.
 - Exploring potential links with Maryland Library Association, Technology Committee.



Sailor Network (Mike Walsh)

- Moving the last public library (Chestertown Branch, Kent County) from wireless service to Bay Country fiber is complete.
- With fiber backbone, all libraries will now have the ability to extend bandwidth for managing existing services.
- Bandwidth upgrades are in progress for the following libraries:
 - Rockville/Montgomery from 200 mbps to 300 mbps
 - Denton/Caroline from 200 mbps to 300 mbps
 - Snow Hill/Worcester from 50 mbps to 100 mbps
 - Cambridge/Dorchester from 500 mbps to 700 mbps (also supports Talbot, Queen Anne's and Kent counties)
 - Towson/Baltimore County from 100 mbps to 200 mbps
- As a result of fiber conversion, FY2016 will likely record the last reduction in Sailor Network costs.

Relais/MARINA Update (Wendy Allen)

- All libraries moved to new Relais portal; the new client software resolved the issue with ESRL and some others were having accessing the portal through a proxy server. All URLs were changed to https: With the changeover some transaction statistics may need to be reconstructed.
- Due to staff changes Prince George's County not lending during December 2015.

Collections and Access Services Division and SLRC Update (Wendy Allen)

Renovation at Pratt Central

- End of October all MILO and collection management staff moved to temporary space in Annapolis Road Library Operations Center (ARLOC).
- Next move will be book collections to ALOC, and library administration to temporary Charles Street Library Administrative Center (CSLAC).
- All SLRC public service points are now consolidated on the library's first floor.
 - Roving Reference with Microsoft Surfaces continues.
 - Currently testing Aerohive wireless network option for future implementation and roving telephone reference support.

Collections and Budget

- Expenditure Report for Q1 attached
- Sailor Databases Review Committee is finalizing negotiations with vendors for FY17 (i.e Ebsco, ProQuest, Gale) – new content availability July 1, 2016.
- It appears that cost increases will be no more than two percent.
- Expanded content likely to include Rosetta Stone for public libraries, and additional do-it-yourself titles.
- Participating libraries will also have the options to add Flipster databases at 25% discount.



- Heritage Quest, the most used Sailor database, will be licensed separately from ProQuest.
- Baltimore City's current hiring freeze and purchasing review has made some financial transactions cumbersome.

SLRC Commission Report (Daria Parry)

- **Maryland AskUsNow**
 - New logo, and new Facebook and Twitter pages.
 - Morgan State University is prospective academic participant in AsKUsNow
 - Three hour of expanded chat time added to service.
- **SLRC Fall 2015 Conference**
 - Conference showed reenergized interest in SLRC activities.
 - 80% of those attending are users of Digital Maryland repository.
 - 51% of those attending fall conference indicated that they would attend future conferences.
- SLRC's **Digital Maryland** new collections
 - **National Federation of the Blind** organization records and correspondence
 - **U.S. Naval Academy Photography** 1861 - 1904

MDSE Updates

None

Other Business

None

Adjourned: 11:30 A.M.

Next Meeting:

February 18, 2016 at 10:15 A.M.
Annapolis Road Library Operations Center
1921 Annapolis Road
Baltimore, MD 21230

Minutes submitted by Jim Gillispie, 12/22/2015



	A	B	C	D	E	F	G	H
1	State Library Resource Center							
2	FY 2016 Budget							
3	Expenditure Report for the Quarter Ending 9/30/15							
4								
5								
6				Contractual		Materials		% of Budget
7		Salaries	Benefits	Services	Supplies	& Equipment	Total	Spent
8	Executive Direction	28,112	4,294	1,876	246	-	34,528	20%
9	Human Resources	25,133	5,303	1,114	64	-	31,614	26%
10	Administrative & Fiscal Services	33,667	6,547	2,830	120	-	43,164	23%
11	Exhibits, Programs, Printing	17,880	3,290	342	93	-	21,605	21%
12	Facilities Management	34,562	8,588	490	87	-	43,727	24%
13	Collection Management	63,088	16,422	1,280	1,884	1,120	83,794	22%
14	Systems Management	38,160	9,395	42,336	41	18,762	108,694	30%
15	Delivery Services	16,967	4,135	11,806	1,240	-	34,148	31%
16	MILO	81,695	25,548	365	751	271	108,630	20%
17	Public Services (non 100% funded departments)	236,775	55,829	4,173	3,183	1,439	301,399	23%
18	Building Services	136,445	38,517	123,137	21,238	-	319,337	23%
19	Regional Information Center	3,666	623	-	-	-	4,289	17%
20	Sights & Sounds	20,175	5,246	34	138	3,395	28,988	18%
21	Sailor	77,371	17,097	210,512	20	20,555	325,555	13%
22	Public Service Materials (non 100% funded departments)	-	-	-	-	28,386	28,386	10%
23	State Documents	42,806	5,860	-	34	-	48,700	24%
24	Collections and Access Services Management	17,317	7,141	488	99	-	25,045	24%
25	Resource Delivery (Circulation, Stacks & Shelving)	45,366	8,898	43	166	767	55,240	26%
26	Courier Services	9,769	6,126	1,450	1,430	-	18,775	10%
27	Maryland Department	86,904	15,553	1,409	441	4,686	108,993	21%
28	African American Department	69,961	9,717	6	385	2,365	82,434	22%
29	SLRC Management Office	14,617	1,801	78	117	-	16,613	26%
30	Digitization	15,913	5,327	378	6	83	21,707	22%
31	Web Management	37,419	10,548	5,400	113	-	53,480	24%
32		1,153,768	271,805	409,547	31,896	81,829	1,948,845	20%
33								
34	Narrative:							
35	The Library has spent approximately 20% of the SLRC grant as of 9/30/15. There are no significant variances to report at this time however there are							
36	several important notes. First, no Sailor database costs are included as of the first quarter as most of the anticipated \$677,000 in costs will occur late							
37	in the fiscal year. Another timing note is that none of the Baltimore and Montgomery Counties delivery grant costs have been paid which understates							
38	the Courier Services percentage spent for this point in the fiscal year. Finally, we have not incurred Relais maintenance costs in MILO as of yet.							
39								