

Sailor Advisory Committee Poe Room, EPFL, Central / SLRC June 18, 2015 10:15 a.m.

Present: Vicki Cone; Erica Karmes-Jesonis; Stuart Ragland; Mike Walsh; Wendy Allen; Daria Parry; Elizabeth Hulett; Dennis Nangle

Welcome (Daria Parry, Chair)

Approval of Minutes – February 19, 2015

As there was not a quorum approval of minutes was postponed until the June Meeting – Vicki Cone approved/Erica Karmes-Jesonis seconded

Approval of Minutes – April 16, 2015

Elizabeth Hulett approved/Vicki Cone seconded

Sailor Quarterly Report (Stuart)

http://www.sailor.lib.md.us/committees/sac/Default.aspx?id=54294

MDLIBTECH (formerly SNMG) (Stuart Ragland)

Highlights of Stuart's report included revitalizing MDLIBTECH.

http://www.sailor.lib.md.us/uploadedFiles/sailor/committees/snmg/snmg-min/fy2015min/SNMG-meetingnotes-02Jun2015.pdf

Sailor Network Report (Mike Walsh)

Fiber Network

Bay Country/Easton Utility/Maryland Broadband installing fiber services to the northern Eastern Shore sites. Sites:

- Centreville/Queen Anne's.- fiber operational
- Chestertown/Kent awaiting Verizon pole permits
- Easton/Talbot fiber operational
- Cambridge/Dorchester (Connect to Comcast) operational



Comcast increased bandwidth.

- SOC/SLRC (2Gbps to 3Gbps)
- Cambridge (100 mbps to 500 mbps)

Wireless Network

Eastern Shore - Upon installation of fiber on the northern Eastern Shore sites, SOC will begin retiring the wireless sites. 2 sites identified so far. SOC will contact state and county tower owners. Most maintenance on wireless network will cease beginning FY2016.

Relais/MARINA Update (Wendy Allen)

- PGMLS is redoing their website using Communico. They have contacted Relais for an API. They are getting together at ALA to negotiate this fee-based API.
- Howard County Public Library is changing the ILL workflow, and is now getting pick slips before they ship.
- MILO/Transshipping is moving to the Annapolis Road location is moving to the Annapolis Road location.

Budget Report – (Wendy Allen)

 Wendy shared the SLRC budgets for FY16 and the latest quarterly budget (See below for financial summary)

SLRC Commission Report (Daria Parry) - May 21, 2015

- AUN has a new chat blog to market the service, along with the formation of an ad hoc marketing committee.
- AUN also continues to work with the schools to promote awareness of the service.
- The renovation project is going well 95% drawings are expected by fall.
- Staff are cross-training and the new roving model has been implemented.
- The spring SLRC Conference was attended by 120 Maryland Library staff. The fall conference is scheduled for Sept 16, 2015
- As of 4/30/15, 8,549 state docs have been harvested for electronic repository.
- The Government Docs area prepares for renovation. Part time / contract folks have been hired for the packing of documents.



- A Content DM Conference will be held at Goucher College and other digitization meetings will be held regionally over the summer.
- 20 Library staff members attended the Marina Users Group on April 24, 2015.
- Database negations for the FY17 Sailor Databases are gearing up. Lynn Stonesiefer will be heading up the initiative.

MSDE Updates: (Dennis Nangle)

- DLDS will host an eRate Summit in July (8 and 9)
- DLDS has hired a new Grants Coordinator

Farewell to Vicki – The group thanked Vicki for her service to the committee and wished her well in her retirement.

Next meeting: October 15, 2015 - Poe Room EPFL

Other Business – Daria will meet with Irene over the summer to determine new appointments to the committee.

Adjourn - 10:47 AM

FY2016 Meeting Dates

- 1. October 15, 2015 Poe Room EPFL
- 2. December 17, 2015 TBA
- 3. February 18, 2016 TBA
- 4. April 21, 2016 TBA
- 5. June 16, 2016 TBA



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2	FY 20	15 Budge	et							
3 Expenditur	e Report for			3/31/15						
4										
5					190000000000					
6		- Lacron Constant	Contractual		Materials	1200000	% of Budget			
7	Salaries	Benefits	Services		& Equipment	Total	Spent			
8 Executive Direction	68,786	11,219	2,113	809		82,927	71%			
9 Human Resources	76,279	14,869	4,510	2,110		97,768	79%			
Administrative & Fiscal Services	101,765	19,322	4,624	669		126,380	65%			
11 Exhibits, Programs, Printing	55,590	10,096	5,935	1,571		73,192	69%			
12 Facilities Management	83,826	19,959	1,094	179		105,058	69%			
3 Collection Management	222,706	63,106	25,890	9,441	4,155	325,298	72%			
14 Systems Management	143,616	39,368	53,535	163	48,399	285,081	65%			
5 Workers' Compensation		-					0%			
6 Delivery Services	37,726	9,533	14,974	3,147		65,380	72%			
7 MILO	242,457	94,950	10,252	6,885	74,046	428,590	84%			
8 Public Services (non 100% funded departments)	873,790	198,083	15,246	8,081	1,245	1,096,445	69%			
9 Building Services	298,230	96,103	329,927	34,059		758,319	67%			
Regional Information Center	11,038	1,957		-		12,995	72%			
21 Sights & Sounds	95,143	43,088	100	294	5,102	143,727	84%			
2 Sailor	219.540	88,943	524.737	3.058	268,317	1.104.595	41%			
Public Service Materials (non 100% funded departments)					277,570	277,570	103%			
24 State Documents	88,755	29,598	84	2,990		121,427	85%			
25 IAD Management	43,360	19,385	512	60	53	63,370	66%			
Resource Delivery (Circulation, Stacks & Shelving)	134,326	30,152	781	893		166,152	69%			
Courier Services	23,515	16,622	116,796	1,973		158,906	88%			
8 Maryland Department	255,060	38,223	826	767	14,057	308,933	73%			
29 African American Department	200,807	41,267	168	539	7,087	249,868	73%			
SLRC Management Office	42.644	5,370	220	173	.,,	48.407	72%			
31 Web Management /Digitization	144,122	44,357	3,347	619	7,180	199,625	71%			
32	3,463,081	935,570	1,115,671	78,480	707,211	6,300,013	64%			
33	3,403,001	333,370	1,110,071	10,400	101,211	0,000,013	0470			
Narrative:										
The Library has spent approximately 64% of the SLRC gra	nt as of 03/31/1	4 There are	no significan	t variances	to report at this	time however	there is			
one significant note. As is typical each year, no Sailor data										
be incurred in the fourth quarter of the fiscal year. Those co										
its materials budget but will not exceed the MOU's 10% va					, 2010. THE LIE	naiy nas silgn	ny oversperit			



A	В	C			
FY16 SLRC Budget		~			
The proposed budget for next year realigns cost sharing in an effort to come closer to the formula called for in the Memorandum of					
Understanding, Page 2 of this document provides details of the proposal. The other major adjustment is the decreased focus on					
Sailor infrastucture based on the current maintenance mode and the availability of E-rate funds to address any pressing matters.					
The reorganization of the former Information Access Division has resulted in the creation of a new cost center for Digitization which					
was formely budgeted under the Web Department. This and several other position moves identified in the document were essentially cost neutral.					
Cost regular.					
With FY 2016 funding contained in the Governor's Budget to complete the first year of the SLRC/Central renovation, we will be spending a significant amount of time on completing plans and relocating offices, departments, and collections for the project that will					
specially a significant animous of united of completing pairs and relocating offices, departments, and conections of the project and will specially a specially a special pair and the start of the star					
if time in the next several years to make it is possible to enhance SLRC services to go along with the physical improvements that will be					
made.					
made.					
FY					



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FY 2016 SLR	C Budget Co	st Center	s								
3	Projected										
1	FY 2016	MOU	MOU	s	%						
	Total Cost	State %	State \$	Requested	Requested						
Executive Direction	818.013	25%	204.503	171,131	21%						
Human Resources	592,232	25%	148,058	121,407	20%						
Administrative & Fiscal Services	921,991	25%	230,498	189,008	20%						
Exhibits, Programs, Printing	503,852	25%	125,963	103,290	21%						
Facilities Management	903.332	25%	225.833	185,183	20%						
Collection Management	1,851,608	25%	462,902	378,280	20%						
Systems Management	1.769.936	25%	442.484	362.837	21%						
Delivery Services	531,579	25%	132.895	108,974	21%						
Digitization	240,013	50%	120,007	98,905	41%						
MILO	542.152	100%	542,152	542.152	100%						
Public Services (non 100% funded departments)	3.967.241	40%	1.586.896	1.291.415	33%						
Building Services	3,512,108	50%	1,756,054	1,414,117	40%						
Regional Information Center	75.742	40%	30.297	24,843	33%						
Sights & Sounds	482,740	40%	193.096	158.339	33%						
Sailor	2,590,269	100%	2,590,269	2,590,269	100%						
Public Service Materials (non 100% funded departments)	843.885	40%	337.554	275,026	33%						
State Documents	202,067	100%	202.067	202,067	100%						
IAD Management	251,599	50%	125.800	103,156	41%						
Stacks & Shelving, Circulation	1,051,701	25%	262,925	215,599	21%						
Courier Services	182,012	100%	182.012	182,012	100%						
Maryland Department	527.262	100%	527,262	527,262	100%						
African American Department	370.239	100%	370.239	370.239	100%						
SLRC Management Office	153.035	50%	76.518	62,744	41%						
2 Web Management	543.571	50%	271.786	222.864	41%						
3	23,428,179	3070	11,148,068	9,901,119	4170						
4	25,420,175		11,140,000	3,301,113							
FY 2015 Budget is \$9,827,220											
5 F1 2013 Budget15 35,021,220											
7 This spreadsheet is intended to demonstrate the funding sh	orfall based on	the current	MOLL funding f	ormula. The tot	al cost doos						
not include private support for staff development & training,											
It is estimated that this would add an additional \$1.5 million				materials, and	Ourer COSIS.						
It is estimated that this would add an additional \$1.5 million	to the overall co	SI UI SLAC	(-)								