



STATE LIBRARY RESOURCE CENTER
OVERSIGHT COMMISSION

May 21, 2019

EPFL Central Library

10:15 a.m.

Minutes

Attendees:

Miryam Chumpitaz-Karlowitz; Heidi Daniel; Michael Gannon; Darcell Graham; Laura Hicks; Elizabeth Hulett; Gordon Krabbe; Sharan Marshall; Morgan Miller; Ryan O'Grady; Irene Padilla; Tamar Sarnoff and Wesley Wilson.
Paula Miller via Blackboard.

Call to Order:

The meeting was called to order at 10:20 a.m.

Welcome and Introductions:

Ms. Marshall welcomed all members to the meeting.

Approval of Minutes:

Upon motion (Ms. Morgan Miller), and second (Ms. Hulett) the minutes from the March 19, 2019 meeting were approved.

SAC Report:

Mr. Gannon reported that the SAC group met on April 25th and discussed updates on new SAILOR databases. The cyber security group is meeting quarterly, with the IT Director of Harford County as chair. Remaining 65 Cruise account holders will receive a letter about the program's expiration. Mr. Gannon also announced that the next meeting will be on June 6th.

Financial Report:

*For the full report, please refer to the **Expenditure Report for the Quarter Ending 3/31/19***

Mr. Krabbe directed members to the report in their folders. 65% of the SLRC grant has been spent and, as explained in the last meeting, databases will cost more than budgeted but savings on Sailor will be used to cover them. Overall, numbers are in good shape.

FY 2020 Budget Draft:

*For the full document, please refer to the **FY2020 Budget***

FY 2020 Budget was discussed and approved by the commission members.

Ms. Marshall took a moment to congratulate Pratt/SLRC staff for an amazing job keeping all services going during the renovation, which will have a substantial completion by early summer.

FY2019 Annual Plan Update:

*For the full report, please refer to the **FY2019 SLRC Annual Plan, May Update***

- Maryland Interlibrary Loan (MILO): Ms. Graham said that work continues to bring J. Huber and Associates for the transshipping and delivery routes project, as well as getting a committee for this task.



- Maryland State Depository & Distribution Program (SPDDP) and Digital Maryland: Ms. Graham said that the change from a hosted to an un-hosted environment is complete and operational now.

- SAILOR Databases: The new resources will be available for the public starting on July 1st. Representatives from each Maryland library have been contacted about accessing them, and Ms. Graham asked to send any questions to Sarah Kuperman.

- SLRC Conferences and Outreach: Mr. Wilson announced that 3 SLRC Conferences are set for next year. For the first time, one of them is just for LATI members.

The African American History Series and the Genealogy Lecture Series continue to be popular. Vivian Fisher, AFAM manager and one of the Assistant Chiefs of the SLRC Office, increased SLRC visibility around the state during the past fiscal year. Ms. Fisher is getting a lot of demand not only from public libraries but from schools. Caprice DiLiello, CDX manager, did Genealogy brick wall sessions. Mr. Wilson said that database training and programming will be pushed out in the new fiscal year. There was also a very successful opportunity to create teams, sending people from different departments out to do combine workshops and training.

Ask-Us-Now! Coordinator Paul Chasen continues to market AUN service. There are no new liaisons or partners at this point, but there has been some discussion for support.

- Staff Development and Training: Mr. Wilson shared updates to the list of programs and workshops in the members' packets. Ms. Graham said that there was a Contaminated Materials training on May 20th at the Montgomery County Public Libraries, Rockville Memorial Library; and a new request from Eastern Shore for training.

FY2020 Annual Plan Draft

FY 2020 Annual Plan was reviewed and approved by the Commission members.

Renovation Project Update:

Mr. Wilson shared with the SLRC Commission Members the latest video of the renovation. Most departments have been relocated to their permanent homes and over the next several months there will be preparations for grand reopening events in September 2019.

Ms. Marshall and Ms. Padilla, along with all the commission members, congratulated Mr. Wilson for 50 years of work at the Pratt.

Meeting Adjournment:

The meeting was adjourned at 11:29 a.m. The next meeting is scheduled for September 17, 2019 at the Enoch Pratt Free Library, Central location.

Submitted by
Miryam Chumpitaz-Karlowitz